

Minutes
Waukesha County Criminal Justice Collaborating Council
Executive Committee
April 11, 2011

Davis called the meeting to order at 8:39 a.m.

Committee Members Present: Judge Mac Davis, Jim Dwyer, Peter Schuler, Sam Benedict.

Absent: Dan Vrakas, Brad Schimel.

Also Present: Rebecca Luczaj, Ellen Nowak, Sarah Spaeth, Karen Phillips, Mike Giese, Laurel Walker.

Approve Minutes from March 14, 2011 Meeting

The minutes of March 14, 2011 were approved by unanimous consent.

Update on UW-Extension Director Membership on CJCC

Luczaj noted that Jerry Braatz has been selected as the new UW-Extension Director. The position now requires that the director spend 25% of his time in a teaching capacity. A co-director will fulfill the 25% portion of director responsibilities. Either Braatz or the soon to be named co-director would become the standing member on the CJCC. Braatz will inform Luczaj once his decision is made.

Update on Office of Justice Assistance (OJA) Grant Application

The project was to begin April 1st, but no decisions on grant awards have been made to date.

Discuss & Consider Programs & Alternatives Committee Membership Changes

- Add Judge Jim Kieffer
- Add Brad Schimel
- Replace Donna Martinez with Jean LaTour

Judge Kieffer was the chair of the Alcohol Treatment Court (ATC) Subcommittee; Schimel and LaTour were members of the ATC Committee. Kieffer, Schimel and LaTour have all agreed to serve as members of the Programs and Alternatives Committee. LaTour would replace Donna Martinez, who retired.

MOTION: Benedict moved, second by Dwyer, to approve the memberships of Judge Jim Kieffer, Brad Schimel, and Jean LaTour on the Programs and Alternatives Committee. Motion carried 4-0.

Update on CJCC Juvenile Justice Committee Motion/Position Statement Sent to Juvenile Center Workgroup

A handout titled *CJCC Juvenile Justice Committee Motion from 3/31/11 Meeting* was distributed. Benedict discussed the issues as stated in the motion/position statement that was sent to the County Executive's Juvenile Center Workgroup. The CJCC Juvenile Justice Committee recommended the Workgroup evaluate and consider for all justice system partners, including law enforcement, service providers, staff, counsel, etc., all time and monetary costs and possible impacts on the quality of services if operations at the Juvenile Center are altered.

The Executive Committee members expressed their support for the position statement of the Juvenile Justice Committee. Further discussion ensued regarding the Juvenile Center issues.

Review & Consider First CJCC Newsletter

Luczaj distributed copies of the final draft of the CJCC newsletter titled *Justice Connections* for review. The plan is to publish a newsletter twice a year, in spring (April) and fall (October). The goal is to inform the public and stakeholders of the activities and accomplishments of the CJCC. Luczaj acknowledged the collaborative efforts of the Education and Public Relations Committee members in creating the newsletter, and especially recognized Windy Jicha of the County Board Office for her assistance in formatting and editing the final draft.

Spaeth reviewed the newsletter distribution list compiled thus far, which includes County employees, legislators, judges, CJCC members (Waukesha and statewide), media, etc. Davis suggested including law enforcement, schools (counselors), and treatment providers (including AA meetings). It is the intent that recipients would forward the newsletter to others who they think may be interested. Any additional suggestions for the distribution list should be emailed to Spaeth.

Luczaj further discussed the content of the newsletter. Each issue would contain a lead-in article from the CJCC chair on the front page; the back page would feature a client success story. Any input on the final draft newsletter should be submitted to Luczaj by noon on Friday, April 15th. At this time the Committee members expressed no objections in regard to the final draft newsletter as distributed.

Luczaj noted that since there are no other pressing issues for the Education and Public Relations Committee to consider at this time, the Committee would meet on an as-needed basis. It is anticipated that the next meeting would be held in July to discuss and prepare for the fall newsletter.

May 25th CJCC Strategic Planning: Update on Preparation/Discuss & Consider Invitees

Luczaj stated that Rob Henken attended the March CJCC meeting to gather feedback about discussion/agenda items for the strategic planning session. He will be at the next Executive Committee meeting (May 9) to discuss and review the agenda.

Luczaj distributed a handout, *2011 CJCC Strategic Planning Invitees Draft List for Consideration*. Included on the list are Ellen Nowak, Don Mauer, Mike Giese, Norm Cummings, Sara Carpenter, a county board supervisor and a judge. She noted that Henken suggested limiting the number of attendees to 25.

Schuler suggested inviting Mike DeMares in addition to or in place of Don Mauer. Dwyer suggested inviting a member of the County Board's Judiciary and Law Enforcement or Health and Human Services Committee. The Committee members agreed that Davis and Luczaj would finalize the list of invitees.

Luczaj noted that so far only Kathy Madden has indicated she would be unable to attend the strategic planning session, and will follow-up with Madden to determine if someone would attend in her place.

Next CJCC Executive Committee Meeting

- Monday, May 9, 2011 @ 8:30 a.m., Room C179

Next CJCC Meeting (Strategic Planning)

- Wednesday, May 25, 2011 @ 8:30 a.m., Citizens Bank of Mukwonago

Luczaj will include a map and directions to the branch of the Citizens Bank of Mukwonago where the Strategic Planning meeting will be held.

The meeting adjourned at 9:24 a.m.